

INFORMATION RELATING TO THE PROCESSING OF PERSONAL DATA(EU REG. 2016/679)

Below we inform you how your personal data will be processed.

Data controller

The Data Controller is the company VI.TO.MEC. SRL Single-member company, with registered office in Via Chignolo 33/35 – 24012 – Val Brembilla (BG).

Why we process your data

We will use your personal data:

- • For the execution of pre-contractual measures for the following purposes:
 - 1. acquisition of information preliminary to the provision of the service/product (eg estimates);
 - 2. management of pre-contractual relationships;
- • For legitimate interest of the company VI.TO.MEC. SRL Società Unipersonale to establish new collaborations with companies and/or professionals in the sector for the following purpose:
 - 3. sending estimates, offers and presentations of the company's business; You can ask at any time not to receive such communications;
- • Only with your prior consent for the following purposes:
 - 4. sending of commercial and promotional communications relating to the products/services offered by our company (eg newsletter, email, WhatsApp, etc.).

Necessity to provide us with your data

Your data is necessary for all the purposes indicated in points 1. and 2.; it follows that, if you decide not to provide us with your data, we will not be able to guarantee the supply of the requested services/products.

The provision of data for the purposes referred to in points 3. and 4. is optional: you can freely decide not to release any data or to deny us the possibility of using the data provided, without this preventing us from guaranteeing the supply of the product /service requested.

How we treat your data

Your data will be processed manually (by authorized persons) and/or with an automated system, and its security will be guaranteed through the implementation of adequate technical and organizational measures.

In any case, we guarantee that your data will not be processed with automated decision-making processes.

How long we keep your data

The data contained in the estimates will be kept for the entire duration of the negotiations and pre-contractual relationships and for the following 5 years.

For the purposes referred to in point 4. The data will be used for 2 years from the release of consent or until it is revoked.

To whom we communicate your data

Your data may be communicated to the following subjects:

- employees and collaborators of the Data Controller, professional firms, consultants, IT service providers and other subjects external to our company carefully selected and duly trained;
- public bodies and administrations;
- credit and financial institutions, insurance companies.

Some of the subjects listed above are appointed as Data Processors; the complete list of appointments is available at the headquarters of the Data Controller.

What are your rights

You may exercise the right of access, rectification, cancellation, limitation of the processing of your data at any time; you may also revoke the consent referred to in point 4 at any time.

To exercise the aforementioned rights, you can contact us at the following addresses:

- Address: VI.TO.MEC. SRL Single-member company, with registered office in Via Chignolo 33/35 – 24012 – Val Brembilla (BG);
- Telephone: 0345 98129;
- Email: info@vitomec.it.

You also have the right to lodge a complaint with the Personal Data Protection Authority (<https://www.garanteprivacy.it/>).

Val Brembilla, Date of last update: 09/25/2024.