

VI.TO.MEC. SRL Società Unipersonale Via Chignolo nn.33/35–24012–

**Val Brembilla (BG) Tel: 0345 98129, Mail: info@vitomec.it, P.IVA:
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INFORMATION RELATING TO THE PROCESSING OF PERSONAL DATA (EU REG. 2016/679) Below we inform you how your personal data will be processed.

Data Controller

The Data Controller is the company VI.TO.MEC. SRL Società Unipersonale, with registered office in Via Chignolo nn. 33/35 –24012 –Val Brembilla (BG).

Why we process your data

We will use your personal data: • To provide the requested service / product and to fulfill the related legal obligations for the following purposes: 1. Acquisition of preliminary information for the provision of the service / product (e.g. request for quotes); 2. Management of the supply of the service / product, invoicing and payment management; 3. Fulfillment of tax, accounting and laws and / or regulations that our company is required to comply with • Per legitimate interest of the company VI.TO.MEC. SRL Unipersonal company to protect company property, and for your interest in being protected while you are in our company for the following purposes: 4. video recordings through video surveillance system.

Need to provide your data

Your data are necessary for all the purposes indicated in points 1. 2. and 3 .; it follows that, if you decide not to provide us with your data, we will not be able to guarantee the supply of the services / products requested. The provision of data for the purposes referred to in point 4. (video surveillance) is optional, but it is necessary to allow you access to our premises.

How we process your data

The security of your data is guaranteed through the implementation of appropriate technical and organizational measures. We guarantee that your data will not be processed automated decision-making.

How long we keep your data

Your data will be kept for the entire duration of the relationship and for a further 10 years from its conclusion. For the purposes referred to in point 4. (video surveillance), the images will be kept for 72 hours.

To whom we communicate your data

Your data may be communicated to the following subjects: ▪ employees and collaborators of the Data Controller, professional firms, consultants, IT service providers and other subjects external to our company, carefully selected and promptly trained; ▪ entities and administrations ▪ credit and financial institutions, insurance companies. Some of the subjects listed above are appointed as Data Processors; the complete list of appointments is available at the headquarters of the Data Controller.

What are your rights

You may exercise the right of access, rectification, cancellation, limitation of the processing of your data at any time. To exercise the aforementioned rights, you can contact us at the following addresses: - Address: VI.TO.MEC. SRL Single-member company, with registered office in Via Chignolo nn. 33/35 –24012 –Val Brembilla (BG); - Telephone: 0345 98129;

Personal data processing information 2-Mail: info@vitomec.it You also have the right to lodge a complaint with the Personal Data Protection Authority (<https://www.garanteprivacy.it/>).Val Brembilla, Last update date: 07/18/2022.