

**VI.TO.MEC. SRL Società Unipersonale Via Chignolo nn.33/35–24012–
ValBrembilla (BG) Tel: 0345 98129, Mail: info@vitomec.it, P.IVA: IT00444150163**

INFORMATION RELATING TO THE PROCESSING OF PERSONAL DATA (EU REG. 2016/679) Below we inform you how your personal data will be processed.

Data Controller

The Data Controller is the company VI.TO.MEC. SRL Società Unipersonale, with registered office in Via Chignolo nn. 33/35 –24012 –Val Brembilla (BG).

Why we process your data We will use your personal data:

- To provide the requested service / product and to fulfill the related legal obligations for the following purposes: 1. Acquisition of preliminary information for the provision of the service / product (e.g. estimates); 2. Management of the supply of the service / product, invoicing and payment management; 3. Fulfillment of tax, accounting and legal obligations and / or regulations that our company is required to comply with
- Perlegitimate interest of the VI.TO.MEC company. SRL Unipersonal company to protect corporate property, and for your interest in being protected while you are in our company for the following purposes: 4. video footage through video surveillance system;
- For the legitimate interest of the VI.TO.MEC company. SRL Unipersonal company to update its customers on the news of the products / services offered for the following purpose: 5. sending commercial communications relating to services and products similar to those already used; You can ask at any time not to receive such communications.

Need to provide us with your data

Your data are necessary for all the purposes indicated in points 1. 2. and 3 .; it follows that, if you decide not to provide us with your data, we will not be able to guarantee the supply of the services / products requested. The provision of data for the purposes referred to in point 4. (video surveillance) is optional, but it is necessary to allow you access to our premises. The provision of data for the purposes referred to in point 5. is optional: you can freely decide not to release

us some data or to deny us the possibility of using the data, without this preventing us from guaranteeing the service.

How we process your data

The security of your data is guaranteed through the implementation of appropriate technical and organizational measures. that your data will not be processed with automated decision-making processes.

How long do we keep your data

Your data will be kept for the entire duration of the relationship and for the following 10 years, unless consent is revoked for the purposes indicated in points 5 and 6. For the purposes referred to in point 4. (video surveillance), the images will be kept for 72 hours

To whom we communicate your data

Your data may be communicated to the following subjects: ▪ employees and collaborators of the Data Controller, professional firms, consultants, carefully selected IT service providers and other subjects external to our company and promptly trained; ▪ public bodies and administrations; ▪ credit and financial institutions, insurance companies. Some of the subjects listed above are appointed as Data Processors; the complete list of appointments is available at the headquarters of the Data Controller.

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What are your rights

You may exercise the right of access, rectification, cancellation, limitation of the processing of your data at any time. To exercise the aforementioned rights, you can contact us at the following addresses: - Address: VI.TO.MEC. SRL Single-member company, with registered office in Via Chignolo nn. 33/35 –24012 –Val Brembilla (BG); - Telephone: 0345 98129; -Mail: info@vitomec.it You also have the right to lodge a complaint with the Personal Data Protection Authority (<https://www.garanteprivacy.it/>).Val Brembilla, Last update date: 18/07 / 2022